



Certified User Program

PRISM LITIGATION TECHNOLOGY

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Automating a case effectively throughout the discovery, deposition and trial phases of litigation can be a difficult and expensive process. If performed improperly, the impact to a law firm's credibility and a client's budget can be substantial. Prism Litigation Technology has developed the Certified User Program as a direct response to trends that we see in the legal industry.

Description

The Certified User Program is comprised of three levels of litigation technology certification: Basic, Intermediate and Advanced. Each level incorporates eight hours of training, web-based modular post-training review and competency testing. The certification process includes instruction on popular litigation support software as well as best practices for using technology at various stages throughout a lawsuit. After completing the required course work and passing a web-based exam, users will be awarded certification for each level they have accomplished.

Program Benefits

- ◆ Increased marketability to current and prospective corporate clients.
- ◆ Decrease in liability associated with the improper use of technology.
- ◆ Reduction in lost revenue due to inefficient use of technology.
- ◆ Cost savings to corporate client due to increased efficiency of staff.
- ◆ Quality of representation improves with increased understanding and usage of technology.
- ◆ Corporate clients expect law firms to leverage technology.
- ◆ Allocation of work can be streamlined by having more in-house resources who can complete assignments.
- ◆ Improved employee morale - continuing education, self-improvement, and greater job satisfaction.

Program Requirements

- ◆ Must complete both software and procedural component within 2 months.
- ◆ Courses can be completed either through Prism's monthly General Attendance forum, or on-site.
- ◆ Testing component and on-line proficiency exam must be completed within 30 days from last course attended.

Levels of User Certification

Level 1 - Basic Litigation Technology Concepts

- ◆ S-02 Introduction to Summation (4 hours)
- ◆ P-01 Automating a Case Effectively (2 hours)
- ◆ P-02 Creating a Database That Works (2 hours)

Level 2 - Intermediate Litigation Technology Concepts

- ◆ S-03 Intermediate Summation - Level I (4 hours)
- ◆ P-03 Deposition Preparation and Exhibit Management (2 hours)
- ◆ P-04 Pre-trial and Trial Exhibit Management (2 hours)

Level 3 - Advanced Litigation Technology Concepts

- ◆ S-04 Intermediate Summation - Level II (4 hours)
- ◆ P-05 Fundamentals of E-Discovery (2 hours)
- ◆ P-06 Trial Presentation Technology (2 hours)

Pricing Model

General Attendance Training

◆ Software Component	\$200.00
◆ Process Component	\$200.00
◆ Exam / Certification Component (on-line training modules)	\$200.00
Total Cost	= \$600.00

****Prices are based on a per person / program level.***

On-site Training (Maximum of 6 people)

◆ Software Component	\$800.00
◆ Process Component	\$800.00
◆ Exam / Certification Component (on-line training modules)	\$200.00